# **PRIVACY STATEMENT**

Your privacy is important to K|N Consultants (hereafter "K|N"). This privacy statement provides information about the personal information that K|N collects and the ways in which K|N uses that personal information.

## Personal information collection

K|N may collect and use the following kinds of personal information:

- information about transactions carried out over this Web site (including donations to K|N made via PayPal);
- any other information that you send directly to K|N via e-mail or instant message.

### Using personal information

K|N may use your personal information to:

- publish, with your explicit permission only, information about you on the Web site for marketing purposes;
- send to you statements and invoices;
- send you marketing communications.

Where K|N discloses your personal information to its agents or sub-contractors for these purposes, the agent or sub-contractor in question will be obligated to use that personal information in accordance with the terms of this privacy statement.

In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, K|N may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise, or defend its legal rights.

#### Securing your data

KIN will take reasonable technical and organizational precautions to prevent the loss, misuse, or alteration of your personal information.

KIN and its agents or sub-contractors will store any personal information you provide on secure servers.

Information relating to electronic transactions will be protected by encryption technology provided by PayPal. No electronic transaction information is entered directly via this Web site.



### Cross-border data transfers

Information that K|N collects may be stored and processed in and transferred between any of the countries in which K|N operates to enable the use of the information in accordance with this privacy policy.

In addition, personal information that you submit and approve for publication on the Web site will be published on the Internet and may be available around the world.

You agree to such cross-border transfers of personal information.

## Updating this statement

KIN may update this privacy policy by posting a new version on this Web site.

You should check this page occasionally to ensure you are familiar with any changes.

## **Other Web sites**

This Web site contains links to other Web sites.

K|N is not responsible for the privacy policies or practices of any third party.

## Contact K|N

If you have any questions about this privacy policy or K|N's treatment of your personal information, please write:

- by e-mail to info@knconsultants.org; or
- by mail to KIN Consultants, 238 West 106th Street 6F, New York NY 10025.